

HCA Graduate Blog: Guidelines for Authors

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The blog has a fixed, bi-weekly release date (apart from a summer and winter break).

Contributions should be in English.

When writing your contribution, please keep your audience in mind and avoid an overly scientific, academic writing style. The blog is an open medium that is aimed at researchers, students and all interested parties alike. Contributions should offer an easy-to-read, uncomplicated introduction to topics or present unfinished discussions. The blog is therefore written in a more essayistic or journalistic writing style – short, distinct and concise yet entertaining so that readers can follow your train of thought.

Formatting and Style

- We have set a limit to 2000 words max. per contribution. We do, however, welcome longer contributions which can be published as a series.
- If you prefer, co-authorship is an option.
- Please submit the text as a Word file (* .doc / .docx or * .rtf). Times New Roman, 12 pt, 1.5 line spacing, left justification.
- If you want to quote in the text, use Chicago Author Date (in text citations). Quotations are placed in double quotation marks ("quotation"), whereas word distinctions are placed in single quotes ('discussed term'). Omissions in quotes should be indicated with [...].
- Foreign language terms should be set in italics.
- If referenced in your text: use italics for book titles, and place titles of articles and essays in double quotation marks; headings of chapters / subchapters should be placed in double quotation marks.
- If you refer to other online material, you are welcome to include hyperlinks.
- At the end of your article, include a complete list of references (Chicago Manual of Style)
- Please also include a few keywords to index your article on the blog.

Illustration

If possible, include some illustration through photos or other visualizing material, provided that you have the copyright or a public license applies to the source. Include all relevant information in the caption below the illustration.

Author Bio

When you submit your article, include a short author bio (up to 100 words) and any links you would like to be posted so readers can get in touch in person (Twitter handle, LinkedIn, website or blog, email address...).

Submission and the editorial process

Submit your manuscript, author bio and illustrations via email to hcagrads@hca.uni-heidelberg.de

The editors will revise your text and be in touch with you about revision suggestions and a deadline for revision.

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